



Dept. of Health & Human Services Board
Sandy D. Shutt, Chair
Kim Bejcek, Board Member
Barbara Hayward, Board Member

Maureen MacKenzie
Administrator

564 W. Hampton Rd.
Essexville, Michigan 48732
(989) 892-3591 * Fax (989) 892-6991
Web Site: www.BayCountyMCF.com

DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING
Via Zoom

Date: Wednesday, December 23, 2020
Time: 8:30 am
Place: Bay County Medical Care Facility Board Room & Zoom access

Participants: Sandy Shutt, Board-Chair
Kim Bejcek, Board Member
Barbara Hayward, Board Member
Maureen MacKenzie, LNHA
Michael Regulski, Finance Director
Michele Wiegand, Business Mgr.
Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order per Senate Bill 1108**
- II. Roll Call**
 - a. In attendance**
 - b. Via Zoom**
- III. Public Comment**
- IV. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- V. Closed Session – Motion: To go into Closed Session pursuant to MCLA 15.268, Sec 8 (e) to consider material exempt from discussion or disclosure by state of federal discussion.**
- VI. Approval of Minutes**
 - a. Regular Meeting of November 25, 2020**
 - b. Closed Meeting Minutes of November 25, 2020**
- VII. New Business**

- VIII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. Union Update**
 - e. COVID-19/Vaccine Update**

 - IX. Financial Director Report**
 - a. Financial Report, November, 2020**
 - b. Cash Flow Discussion**
 - c. Deposit Distribution Report**
 - d. Accounts Payable Summary**
 - e. Payer A/R Aging**
 - f. Problematic Accounts**
 - g. Budget Report**
 - i. 2019/2020 Summaries**
 - ii. 2020/2021 Summaries**
 - iii. 2020 Budget Amendments**
 - R-35 COVID/606-Federal Grant Cares Act**
 - R-37 COVID/607- Electronic Visitation Grant**
 - iv. Under 25K Amendments 2020**
-
- X. COVID-19 Relief/Expenses**
-
- XI. Maintenance Department**
-
- XII. Policy Approval**
 - a. Administrative**
 - i. C.N.A. Renewal**
 - ii. Conflict of interest**
 - iii. Dress Code**
 - iv. Facility Assessment**
 - v. Facility Usage Policy**
 - vi. False Claims False Statements to Medicaid or Medicare**
 - vii. Labeling Clothing**
 - viii. Laundry and Linen**
 - ix. Missing Items Policy and Procedure**
 - x. Resident Clothing**
 - xi. Routine Cleaning and Disinfection**
 - b. Nursing**
 - i. Abbreviations & Symbols**
 - ii. Admissions**
 - iii. Nursing Staff Report**
 - iv. Novel Coronavirus Prevention and Response**
-
- XIII. Unfinished Business**
-
- XIV. Miscellaneous Business**
-
- XV. Executive Session- Board Members Only**

XVI. Adjournment

NEXT BOARD MEETING: January 27, 2020