

Dept. of Health & Human Services Board
Sandy D. Shutt, Chair
Kim Bejcek, Board Member
Barbara Hayward, Board Member



**BAY COUNTY
MEDICAL
CARE FACILITY**

Maureen MacKenzie
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: Wednesday, September 22, 2021
Time: 8:30 am
Place: Bay County Medical Care Facility Board Room

Participants: Sandy Shutt, Board-Chair
Kim Bejcek, Board Member
Barbara Hayward, Board Member
Maureen MacKenzie, LNHA
Jodi Kelly, DON
Michael Regulski, Finance Director
Jaqueline McCarthy, Financial Director
Michele Wiegand, Business Mgr.,
Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order per Bay County Resolution 2021-59**
- II. Roll Call**
 - a. In attendance**
- III. Public Comment**
- IV. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- V. Approval of Minutes**
 - a. Regular Meeting of August 25, 2021**
- VI. New Business**
 - a. Maintenance Dept. Presentation**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. Union Update**

e. DON Update

VIII. Financial Director Report

a. Financial Report

i. August, 2021

b. Cash Flow Discussion

c. Deposit Distribution Report

d. Accounts Payable Summary

e. Payer A/R Aging

f. Problematic Accounts

g. Budget Report

i. 2020/2021 Summary

h. 2021 Budget Amendments

i. R-10 Business Office

ii. R-12 Nursing

iii. R-14 Nursing Ancillaries

iv. E-52 Nursing & Building and Grounds

v. E-56 Building and Grounds

vi. E-67 Nursing

i. Under \$25K Amendments/Transfers

j. COVID-19 Relief/Expenses

IX. Maintenance Department

X. Construction Update

XI. Credentialing

a. Padgett Vanhoutteghem

XII. Policy Approval

a. Administrative

i. Compensatory Time Off

ii. Corporate Compliance

iii. Discriminatory and Sexual Harassment

iv. Family and Medical Leave Act

v. Guest Meal Trays

vi. Personal TV's and Electrical Equipment

vii. Volunteer Program

b. Emergency Preparedness

i. Emergency Staffing

ii. Water Management Program

c. Nursing

i. Call Light

ii. C-Diff

iii. Comprehensive Care Plan

iv. Hospice

v. House Stock Medication

vi. Interim Payment Assessment

vii. Interrupted Stay

- viii. Lice
- ix. MDS Assessment
- x. Pneumococcal Vaccination
- xi. Vascular Access Device Removal
- xii. Urine Cultures/Aspiration of Urine from Catheter
- xiii. Use of PT/OT/ST Referral Form
- xiv. Treatment of Hyperglycemia
- xv. Treatment of Hypoglycemia
- xvi. Trauma Informed Care

XIII. Closed Session -Motion: To go into Closed Session pursuant to is MCL15.268 (h) to consider materials exempt from discussion or disclosure by State or Federal statute.

- a. Union Negotiation Strategy Discussion
- b. Claim

XIV. Unfinished Business

XV. Miscellaneous Business

XVI. Adjournment

NEXT BOARD MEETING: October 27, 2021