

Dept. of Health & Human Services Board
Sandy D. Shutt, Chair
Kim Bejcek, Board Member
Renee Courier Aumock, Board Member



**BAY COUNTY
MEDICAL
CARE FACILITY**

Maureen MacKenzie
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: Wednesday December 29, 2021
Time: 8:30 am
Place: Bay County Medical Care Facility Board Room

Participants: Sandy Shutt, Board Chair
Kim Bejcek, Board Member
Renee Courier Aumock, Board Member
Maureen MacKenzie, LNHA
Jodi Kelly, DON
Michael Regulski, Finance Director
Jaqueline McCarthy, Finance Director
Michele Wiegand, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Public Comment**
- IV. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- V. Approval of Minutes**
 - a. Regular Meeting of November 30, 2021**
 - b. Closed Meeting of November 30, 2021**
 - c. Special Board Meeting December 10, 2021**
 - d. Closed Meeting of December 10, 2021**
- VI. New Business**
 - a. Department Presentation- Corporate Compliance**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. Union Update**
 - e. DON Update**

- VIII. Financial Director Report**
 - a. Financial Report and Cash Flow**
 - i. November, 2021**
 - b. COVID-19 Relief/Expenses**
 - c. Deposit Distribution Report**
 - d. Accounts Payable Summary**
 - e. Payer A/R Aging**
 - f. Problematic Accounts**
 - g. Budget Amendments 2021**
 - i. Nursing Ancillaries R-18**
 - ii. Rehab Therapy Ancillaries R-19**
 - iii. Business Office R-20**
 - iv. Nursing R-21**
 - v. Business Office E-71**
 - vi. Human Resources E-74**
 - vii. Nursing Ancillaries E-77**
 - viii. Dietary E-79**
 - h. Under \$25K Amendments/Transfers**
- IX. Maintenance Department**
- X. Construction Update**
- XI. Policy Approval**
 - a. Administrative**
 - i. Resident Clothing**
 - ii. Laundry and Linen**
 - iii. Routine Cleaning and Disinfection**
 - b. Emergency Preparedness**
 - i. Evacuation**
 - c. Nursing**
 - i. Anti-Psych Med Use**
 - ii. Care for C-PAP and Bi-PAP Equipment**
 - iii. COVID Visitation**
 - iv. Ear Irrigation**
 - v. Nursing Staff Report**
 - vi. Oxygen Administration**
 - vii. Photo Consent**
 - viii. Release of Responsibility for Resident**
 - ix. Suicide Precautions**
 - x. TPR**
 - xi. Transfer and Discharge**
- XII. Closed Session: Motion to go into closed session pursuant to MCL 15.268(a) to consider material exempt from discussion or disclosure by state or federal statute.**
- XIII. Unfinished Business**
- XIV. Miscellaneous Business**

XV. Adjournment

NEXT BOARD MEETING: January 26, 2022